

Castle Lower School



School Development Plan 2009 to 2012

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Foreword

Rationale

The previous school development plan ran from September 2008 to July 2009. The plan was monitored and evaluated by the Standards and Children Committee at their meetings throughout the academic year.

Evaluation showed that the majority of actions had been carried out and the success criteria had been achieved. Remaining actions have been carried over into the new School Development Plan for 2009-12.

Process

The SDP was initially drafted by the Headteacher based on the views of the children, staff, parents, governors and other stakeholders. The draft was then presented to the staff and Governors to seek further clarification and then for ratification.

Outcomes

The SDP will be widely shared with all stakeholders and will outline the direction of the school over the next three academic years and will continue to drive forward positive developments in raising standards across the school in the five areas of 'Every Child Matters'.

Our Vision

Castle Lower School Mission Statement

At Castle Lower School we believe that every child should be given the **opportunity** to **achieve** their full potential. We will provide a caring environment where children **enjoy** learning and our successes are celebrated and shared by the whole school community.

Values to underpin the work of the school: Outcome of discussions between pupils, parents, staff and governors

At Castle Lower School children should live the school values and:

- Be happy and enjoy their school life and feel that learning is worthwhile
- Have a sense of pride and belonging
- Aim high and achieve their true potential in all areas
- Have high self esteem, be confident and act as good role models for others
- Think positively about themselves and others
- Feel valued by everyone and have a sense of their own value
- Be able to think creatively and act independently, while also being part of a team
- Show tolerance and empathy
- Be respectful towards others and have good social skills
- Feel encouraged and keen to try a wide variety of experiences
- Understand their role in the community and be a good citizen
- Have the ability to cope with change

Priority Actions identified, for the further development of the Every Child Matters Agenda within the school over 2009/10

Be Healthy

- To audit our current practice in being a Healthy School and then address areas of weakness before reapplying for the Healthy Schools Award
- To develop a system that will allow children to access drinking water on the playground

Stay Safe

- To carry out an audit on site security and then address any issues identified
- Developing children's understanding of bullying and anti bullying strategies

Enjoy and Achieve

- To develop the teachers use of *Assessing Pupils Progress* in Castle Lower school and across the Trust
- To continue to raise standards in Mathematics particularly focussing on significant groups within the school
- To focus on underachieving groups in the school to raise their attainment, e.g. Summer born children
- To review the topics of the International Primary Curriculum and further develop resources for the topics
- To continue to raise standards in the 'Arts' by working towards the 'Arts Mark'
- To raise standards in all areas by continuing to developing the use of the Learning Platform throughout the school community
- To improve communication with parents involving children's progress
- To investigate the issues for Castle Lower School surrounding the two tier proposal

🌐 **Making a positive contribution**

- To continue to develop Community cohesion across the Trust
- To develop an inter-generational project based on the Second World War
- To develop policies and practices towards achieving 'Eco School' status

🌐 **Achieve Economic Well Being**

- Organising charity events to support a school in Uganda
- To work with Bedford Credit Union to introduce a children's saving scheme in school

○ **Building Developments**

- To enclose the Foundation Stage outside shelter, so that it can be used all through the year
- To move the headteacher's room to the front of Block 1 and extend the general school office
- To improve the shade available to children on the school playground

○ **Governing Body**

- To embed new responsibilities resulting from Foundation status
- To improve understanding and scrutiny of strategic issues and themes
- To maintain composition of the Governing Body
- To strengthen external relationships and influence
- To improving use of meetings (and interaction between meetings)

'Be Healthy' Section

Be Healthy

- a. **Issue** To audit our current practice in being a Healthy School and then address areas of weakness before reapplying for the Healthy Schools Award

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
Ai) To carry out an audit of Healthy Schools practice within the school	MM	October 2009	National Healthy schools Audit	By the end of October to have carried out the Healthy School Audit and know the school's strengths and areas for development	To report to the 2 nd Autumn meeting of the Standards and Children's Committee on the outcomes of the National Healthy School's audit	
Aii) To share the outcomes of the HS Audit with all staff and develop an action plan for developing areas of weakness	MM/All staff	November 2009	Staff meeting time	By the end of November all staff will be aware of areas for development and actions to improve them	To report to the 2 nd Autumn meeting of the Standards and Children's Committee on the actions to address areas of weakness	

Be Healthy

b. **Issue** To develop a system that will allow children to access drinking water on the playground

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
bi) To obtain three quotes to ascertain a price to buy water bottles for all pupils in the school and then to purchase the 'best value' bottles	M. Marsh	September, 2009	Time to obtain quotes	By the 2 nd week of September to have three quotes for the cost of water bottles	To report to the 1 st Autumn meeting of the Standards and Children's Committee on the outcomes of the three quotes	

'Staying Safe' Section

Staying Safe

a. **Issue** To carry out an audit on site security and then address any issues identified practice

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
A1) To form a working party to carry out a Security Audit of the entire school site using the Bedford Borough guidelines.	MM/SW/RH/SL	September 2009	Bedford Borough Guidelines	By the end of September a security audit of the entire site will have been carried out identifying areas of good practice and areas for development	To report to the 2 nd Autumn meeting of the Buildings, Finance and Personnel Committee on the actions to improve areas of weakness	
A2) To draw up a costed action plan to address areas of weakness in the security of the school site	MM/SW/RH/SL	September 2009	Time for obtaining quotes	By the end of September a costed action plan will be prepared ready for actions to be carried out over the school year	To present to the 2 nd Autumn meeting of the Buildings, Finance and Personnel Committee a costed action plan	

					Feedback from parents in 2010 survey	
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Staying Safe

b. Issue Developing children's understanding of bullying and anti bullying strategies

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
B1) To use the Borough Anti Bullying site on the Learning Platform to keep abreast of current thinking and up date staff	MM	All through the academic year	Time on the Learning Platform	To have up dated staff on current anti bullying issues on a termly basis through out the school year	To report on up dates to the second termly meeting of the Standards and Children's committee throughout the school year.	
B2) To have a termly whole school assembly to develop children's understanding on issues surrounding bullying followed by a	MM	Termly	20 minutes assembly time followed by 30 minutes class council time	By the end of the academic year all children will have had 50 minutes each term dedicated to discussing issues around behaviour and bullying	To report on the outcomes of the input to the second termly meeting of the Standards and Children's committee throughout the	

class council to discuss bullying issues					school year. Feedback from pupil and parent surveys	
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'Enjoy and Achieve' Section

Enjoy and Achieve

Issue A To develop the teachers' use of Assessing Pupils Progress in Castle Lower school and across the Trust

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
A1) To introduce the new APP leveling materials to staff at the first Staff development day in September	KB/MM	2 hours during the September staff development day	New APP leveling guides	All staff will have the new APP guides and be able to use them to judge pupils progress by the October half term	To report on the outcomes of the APP leveling at the second termly meeting of Full Governors throughout the school year	
A2) To allow the staff time to carry out the leveling	MM	1 staff meeting every half term	1 hour + APP time	All staff will have leveled the core areas on a half termly basis throughout the school year and foundation subjects on a termly basis	To report on the outcomes of the APP leveling at the second termly meeting of Full Governors throughout the school year	

A3) To carry out across the school moderation in the core areas throughout the school year	All staff	Termly	3 x 1 hour staff meeting time	By the end of the academic year all staff will have been involved in three moderation meetings	To report on the outcomes of the moderation meetings at the second termly meeting of the Standards and Children's Committee	
A4) To carry out cross cluster moderation meetings in the core areas throughout the school year	Year 2, 4, 6 and 8 staff	Termly	3 x 2 hour meetings	By the end of the academic year all Yr 2 and Yr 4 staff will have been involved in three cluster moderation meetings	To report on the outcomes of the moderation meetings at the second termly meeting of the Standards and Children's Committee	

Enjoy and Achieve

Issue B. To continue to raise standards in Mathematics particularly focussing on significant groups within the school

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
B1) Using the outcomes of teacher assessments identify areas of weakness in the teaching and learning of Mathematics and then put in place all school CPD to strengthen the areas	Mathematics Subject Leader	Autumn Term and throughout the school year	Teacher assessments/ lesson plans	By the end of the year to have increased pupils achievement in all areas of mathematics and particularly areas that were weak KS 1 - girls increase to 30% achieving Level 3 Yr 4 - girls increase to 30% achieving Level4	To report back to the first Spring Term meeting of the Standards and Children's Committee on the impact of this action	

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
B2) Using the outcomes of teacher assessments identify groups of children who are underachieving in mathematics and provide them with extra adult support as well as differentiated learning	Mathematics Subject Leader/SLT	Autumn Term and throughout the school year	Teacher assessments	By the end of the year to have increased all pupils achievement in all areas of mathematics and particularly areas that were weak	To report back to the second Termly meeting of the Standards and Children's Committee on the impact of this action	

Enjoy and Achieve

- **Issue C** To focus on underachieving groups in the school to raise their attainment, e.g. Summer born children, Afro - Caribbean children

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
C1) To identify summer born children and other significant groups of children who are under-attaining and target them with extra support	Senior Leadership Team/Teaching assistants	September 2009	Senior Leadership Team and Teaching assistant time	From September 2009 all Summer born children and other significant groups who are under-attaining/under achieving to receive support from a Teaching Assistant	MM to report the outcomes of this action to the second Standards and Children's committee of the Autumn Term	

Enjoy and Achieve

Issue D To review the topics of the International Primary Curriculum and further develop resources for the topics

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
D1) To review the implementation of IPC over the academic year 2008/09 to see what has been successful and what needs to be changed	KB/All staff	July 2009	Staff meeting time and IPC planning time	By the beginning of September 2009 all staff will have planned out a balanced topic grid for the academic year and produced planning for the first topic	To feedback the new topic grids to the first meeting of the Autumn Term of the Standards and Children's Committee	
D2) To create topic resource boxes for each of the IPC topics in each	SLT	September 2009	24 x £5 per storage box	By the end of the academic year to have a topic resource box for each of	To feedback topic box results at the last meeting of the academic	

Year group				the IPC topics	year of the Standards and Children's Meeting	
D3) To work with Bedford Borough to integrate a Senior Citizens memory and skills project with the World War 2 IPC topic in Year 2	SLT	Autumn term	Time to talk to the Borough	By the end of the academic year to have the Year 2 topic on World War 2 supported by local Senior Citizens	To feedback the results of the Senior Citizens project at the second meeting of the term of the Standards and Children's Meeting	

Enjoy and Achieve

Issue E To raise standards in the 'Arts' by working towards the 'Arts Mark'

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
E1) The Art co-ordinator will meet with the SLT to discuss the Arts timetable for the academic year 2009-10	Art Co-ordinator	September 2009	Time in the SLT meeting	By the end of September 2009 a timetable for developing the Arts in school will be in place	To share the timetable with the first Autumn Term 2009 meeting of the Standards and Children's committee	
E2) The art co-ordinator will share the timetable for developing the Arts with all staff	Art Co-ordinator	September 2009	Time in staff meeting	By the end of September 2009 a timetable for developing the Arts in school will be in place and will have been shared with all staff	To share the timetable with the first Autumn Term 2009 meeting of the Standards and Children's commit	
E3) The Arts mark form will be completed and be submitted for ratification	Art Co-ordinator	Spring term 2010	Time to fill in the form	By the end of the academic year for the school to have been given the Arts Mark	To share the outcome of Arts mark submission at the second meeting of the Summer term	

Enjoy and Achieve

- Issue F To raise standards in all areas by developing the Learning Platform and ICT resources

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
F1) To have the staff weekly calendar on the Learning platform	KB/AW	September 2009	Time to up load calendar on a weekly basis	By the beginning of September all staff will be able to access the weekly calendar through the learning platform	MM to report on the impact of this action at the 1 st Autumn meeting of the Building, Personnel and Finance Committee	
F2) To have the school annual calendar on the Learning platform	MM/AW	September 2009	Time to up load calendar	By the beginning of September all parents will be able to access the annual calendar through the learning platform	MM to report on the impact of this action at the 1 st Autumn meeting of the Building, Personnel and Finance Committee	
F3) to launch the Learning Platform to parents, so they can support children's learning at home	AW	September 2009	Evening meeting on the 8 th September	50% of parents have actually accessed the LP by spring 2010	MM to report on the impact of the VLE launch at the 2 nd Autumn terms meeting of the Standards and Children's Committee	

<p>F4) To up load curriculum initiatives, throughout the academic year, so that children, staff and parents can access them from the learning platform</p>	<p>All staff/AW</p>	<p>Throughout the academic year</p>	<p>Time to up load material</p>	<p>By the end of the Autumn Term all classes will have access to the VLE and by the end of the academic year the Learning Platform will have been used by children, staff and parents to support children's learning</p>	<p>MM will feedback on the impact that the Learning Platform has had on children's learning at all of the 2nd Termly meetings of the Standards and Children's committee</p>	
<p>F5) To review the future role and development of school website and other ICT-</p>	<p>MM / [RB] / [staff / other governors] (Working party)</p>	<p>Working party report and recommendations prepared by end of Autumn term</p>	<p>Time</p>	<p>Clear set of recommendations by end of autumn term; implementation over spring</p>	<p>Report to be presented to first FGB meeting of 2010</p>	

based communications				/summer 2010; feedback from parents survey		
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Enjoy and Achieve

- Issue G To improve communication with parents involving children's progress

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
G1) To introduce the new APP booklets with children and parents	MM/KD	September 2009	a. 320 booklets of 10 A4 sheets b. Newsletter	By the end of September all children and Parents will be aware of the new APP process and children's targets	MM will feedback on the impact of the target setting booklets at the first spring Term meeting of the Standard and Children's Committee	
G2) To invite parents to bring children to consultation Evenings, so that teacher feedback can be shared with children and parents	All parents and children	All consultation evenings	4 x consultation evenings (4.00 - 6.00p.m. and 6.00 - 8.00p.m.)	From November 2009 children will be invited to attend the Consultation evenings	MM will feedback on the up take of consultation evenings at the 2 nd termly meeting of the Standards and Children's Committee	
G3) To embed the use of the set proforma	SLT	October 2009	Time in a October SLT	All staff will continue to use the	MM will feedback on the impact of	

<p>at Consultation evenings across the school that will inform parents of the levels of children's progress, their strengths and areas for development</p>			<p>meeting</p>	<p>set proforma that informs parents and children of the levels of children's progress, their strengths and areas for development</p>	<p>the proformas at the 2nd Autumn Term meeting of the Standards and Children's committee</p>	
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Enjoy and Achieve

Issue H: To investigate the issues for Castle Lower School surrounding the two tier proposal

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
H1) For a working party to meet on a half termly basis to discuss issues relating to Castle Lower school moving towards becoming a Primary School	Governors working party	Half termly meetings throughout the academic year	By the end of the academic year to have looked into and referred pertinent issues relating to becoming a primary school to the full governing body	MM will feedback refer pertinent issues relating to becoming a primary school to the full governing body at their meetings throughout the academic year	

Enjoy and Achieve

Issue I: To fully establish the 'Inclusive Aspects' of school life into the Senior Leadership Team

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
I1) To have the 'Inclusive Aspects' of school held by members of the SLT - SEN, EAL and G and T	MM/KB/LC	September 2009 onwards	By the beginning of September 2009 all staff will be aware of the new roles within the SLT	To feedback the progress that SLT have made with SEN, EAL and G and T	
I2) To attend all LA training on SEN, EAL and G & T	MM/KB/LC	September 2009 onwards	By the end of the academic year all SLT members will have attended any LA training on SEN, EAL and G & T	To feedback training to the 2 nd Full Governors meeting of each term	
I3) To have Inclusive Schooling as an item on all SLT meeting agendas	MM	September 2009 onwards	By end of academic year Inclusive Schooling will have been discussed at all SLT meetings	Important outcomes will be shared at relevant Standards and Children's meetings	

'Making a Positive Contribution' Section

Making a Positive Contribution

Issue A To continue to develop Community cohesion across the Trust

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
A1) To attend the Cluster Community Cohesion meetings and the Cluster Network meetings	MM/KB	Throughout the academic year	2 hours time per meeting	Castle Lower School will have been an active participant in all cluster projects related to this area	To feedback the outcomes of all Community Cohesion activities at all meetings of the Full Governing Body throughout the academic year	

Making a Positive Contribution

Issue B To develop an inter-generational project based on the Second World War

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
See Enjoy and Achieve Issue D3						

Making a Positive Contribution

Issue C To develop policies and practices towards achieving 'Eco School' status

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
C1) To review the Eco statement with all school pupils	MM	October 2009	Time in whole school assembly	By the end of October 2009 the school will have reviewed its Eco statement - agreed by all children	MM will feedback the Eco statement at the 2 nd Autumn Term 2009 meeting of the Building, Finance and Personnel committee	
B1ii) To establish recycling for mobile phones, ink cartridges and aluminium cans	MM/School council	Autumn Term 2009	Time to contact recycling companies	By the end of the Autumn term 2009 the school will have established new recycling schemes for parents, staff and children to be involved in.	MM to report progress at the first meeting of Spring term 2010 of the Building, Finance and Personnel Committee.	

'Achieving Economic Well Being' Section

Achieving Economic Well Being

1. Issue A Organising charity events to support organisations in the third world

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
ai)) To carry out termly charity events to raise contributions for local (Salvation Army) and international charity organizations (Ugandan School)	Mick Marsh/ School Council	Autumn, Spring and Summer Terms	3 x 1 hour School Council meetings	By the end of Summer term 2010, for the School Council to have organised and run three fund raising events for local and national charities	MM to feedback on the impact of the charity fund raising events at the second meeting of each term of Standards and Children's committee	

Achieving Economic Well Being

- **Issue B** To further increase children's involvement in recycling materials in the school community

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
See 'Making a Positive Contribution' Issue C						

Achieving Economic Well Being

- **Issue C** To work with Bedford Credit Union to introduce a children's saving scheme in school

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
Ci) To establish a saving scheme in school in liaison with Bedford Credit Union to teach children the value of saving money	MM/Credit Union	Autumn Term 2009	Weekly slot to collect savings	By the end of the Autumn Term 2009 there will be a saving scheme for children operating in school through the Bedford Credit Union	MM will report on the impact of the saving scheme at the 1st Summer Meeting of the Standards and children's Committee.	

Building Developments

Building Developments

- **Issue A** To enclose the Foundation Stage outside shelter, so that it can be used all through the year

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
A1) To enclose the outside shelter to create another room, while retaining outside learning	MM/LC	September 2009	Capital funding - approx £10,000	By the end of October 2009 to have improved the outside structure of the Foundation Stage, so that it is used throughout the year	MM to report progress at each of the half termly meetings of the Building, Finance and Personnel Committee.	

Building Developments

- **Issue B** To move the headteacher's room to the front of Block 1 and extend the general school office

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
B1) To create the PPA room in Block 1 into a headteacher's room	MM	October half term 2009	Time to move furniture	By November 2009 the headteacher's office will be resited in the PPA room	To report on the progress of the move to the Autumn Term Building, Personnel and Finance meetings	
B2) To enlarge the school office and create a counter area, for greeting parents and visitors	MM/SG/JS	End of Autumn Term	Approx £5,000 - Capital funding	By December 2009 the school office will have been enlarged with a counter area	To report on the progress of the move to the Autumn Term Building, Personnel and Finance meetings	
B3) The PPA room will be resited in the	MM	From November 2009 onwards	No cost	By November staff will be using the old	To report to the 2 nd Autumn Term Building,	

old SEN room in Block 2				SEN room for PPA time	Personnel and Finance meeting	
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Building Developments

- **Issue C** To improve the shade available to children on the school playground

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
Ci) To purchase pagoda style shading for the school playground.	MM	Autumn Term 2009	£5,000	By the beginning of the Autumn term 2009 there will be extra pagoda style shading on the school playground	MM will report on quotes for extra shading to the first Spring Term meeting 2009 of the Building, Personnel and Finance Committee	

Building Developments

- **Issue C** To improve the energy use in school and to have more sustainable energy supplies

Action	Person responsible	Timescale	Resources	Success criteria	Monitoring	Evaluation
D1) to monitor electricity and water use on the school site on a weekly basis	MM/PR/RH	Throughout the academic year	Time to take readings and record them	To have a complete weekly reading for electricity and water over the year	Readings to be reported at all FBP meetings throughout the academic year	
D2) To have energy monitors in all classrooms	All class teachers	Throughout the academic year	Children	Windows and doors will be closed at the end of the school day and lights will be turned off when they are not needed	Monitor the use of electricity throughout the school and report to all FBP meetings throughout the academic year	
D3) To investigate alternative sustainable	Energy group	Throughout the academic year	Internet	By the end of the academic year school will have	The outcomes of investigations will be reported	

energy supplies				investigated all alternative sustainable energy supplies	back to the FBP meetings throughout the academic year	
D4) To check for grants that are available to replace existing energy supplies with alternative sustainable energy supplies	Energy group	Throughout the academic year	Internet	By the end of the academic year school will have investigated all alternative sustainable energy supplies grants	The outcomes of investigations will be reported back to the FBP meetings throughout the academic year	

Development Objectives for the Governing Body

Governing Body

- **Issue A : To embed new responsibilities resulting from Foundation status**

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
A1 : Actions associated with Sept 2011 Admissions, including catchment and establishing an admissions Committee to lead on these issues	MR/MM/RB	Ongoing through the academic year	Clear ownership by relevant Cttee; policies in place; effective communication with parents; and clear understanding of respective roles with Borough.	Report to relevant Full Governing Body meetings over the academic year	

Governing Body

- Issue B : Improving understanding and scrutiny of strategic issues and themes

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
B1) Review / refocus "aspects" link roles, and develop associated specialist expertise	MR/MM/AB	Initial discussion at S&C Sep 09; agree revised list Oct 09	Aspects link roles more closely linked to key "whole school" activities; better-informed discussions aided by greater understanding and expertise	To report back on link responsibilities to the second termly meeting of the Full Governing Body throughout the academic year.	
B2) Re-institute "school improvement group" to help drive forward SDP, and engage staff etc	MM	September 2009	Great shared ownership of SDP goals and activities; more effective monitoring and reporting	To report back progress on the SDP initiatives to the relevant Standards and Children's Committee meetings throughout the	

				academic year	
B3) More pro-active agenda setting	MM/MR/AB/SW	Throughout the academic year	FGB and Cttee agendas	To have relevant and topical agendas for all governor meetings throughout the academic year	

Governing Body

- Issue C : Composition of the Governing Body

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
C1) Successful parent governor elections	MR/MM	March 2010	Lots of interest; more nominations than vacancies	To report back the outcomes to the first Full Governing Body meeting of the Summer Term 2010	
C2) Develop role of new Foundation Governors	MR/MM	Dec 2010	Foundation governors making distinctive contribution to the GB in their new roles	To report to back to relevant Full Governing Body meetings throughout the academic year	

Governing Body

- **Issue D : Strengthening of external relationships and influence**

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
D1) Support and help drive successful first year for NEBLT	MR/MM	Throughout the academic year	Delivery of NEBLT projects benefiting the school; positive development of relationships with other NEBLT schools and partners	To report to back on work with the Trust to relevant Full Governing Body meetings throughout the academic year	
D2) Maintain influence with Borough	MR/MM/JM/AB/MK	Throughout the academic year	Effective formal and informal channels; influential voice in the local school community	To report on issues relating to the Borough Council to relevant Full Governing Body Meetings throughout the academic year	

Governing Body

- **Issue E : Improving use of meetings (and interaction between meetings)**

Actions	Person responsible	Timescale	Success criteria	Monitoring	Evaluation
E1) Use of VLE as online forum / tool for interaction between meetings	BB/AW	Throughout the academic year	Active use of the VLE by at least half the GB membership; reduced need for additional meetings	To report on the impact of the VLE governors site at Full Governing Body Meetings through out the academic year.	

Priority Actions identified for 2010 -11

Priority Actions identified, for the further development of the Every Child Matters Agenda within the school over 2009/10

Be Healthy

- To audit our current extra curricular sports activities to ensure that all children are given the opportunity of at least 3 hours activity a week

Stay Safe

- To review the travel plan to ensure safe and healthy travel to school.
- To continue to embed 'Protective behaviours' to support targeted children.

Enjoy and Achieve

- To continue to raise standards in Mathematics particularly focussing on significant groups within the school
- To further embed support for vulnerable groups in the school to raise their attainment, e.g. SEN children, FSM, etc
- To continue to review the topics of the International Primary Curriculum and further develop resources for the topics
- To work towards gaining the 'Inclusion Mark'
- To review the impact of the International Primary Curriculum and audit the coverage of National Curriculum subjects
- To embed the transition strategies that have been put in place between Castle and Newnham Middle School

🌐 **Making a positive contribution**

- To embed *Community Cohesion* strategies across the Trust

🌐 **Achieve Economic Well Being**

- To continue organising charity events to support a school in Uganda
- To continue to work with *Bedford Credit Union* to introduce a children's saving scheme in school